

## Spain Visa Requirement

1. Passport (at least 3 months validity after the scheduled return)
2. Application form, declaration duly signed, Authority Form
3. copy of your passport's data page (A4 size copy)
4. Travel health insurance
5. Company covering letter with entire travel plan
6. Tour Itinerary
7. Flight ticket
8. Proof of accommodation
9. Company Income Tax Return 3 years
10. Company bank statement 1 year with bank stamp and sign
11. If employed: Payslips of the past Six month
12. If self-employed: Certificate of Proprietorship or other proof of ownership
13. Personal bank statement 1 year with bank stamp and sign
14. Personal Income Tax Return 3 year

## PONSOR

- Invitation letter (English and Spanish Language)
- Passport's 1st, last page
- Residence proof
- Employment proof.
- Bank-statement.

Processing time 15 working days

Visa Fee Rs. 4804 + VFS Charge Rs. 1237 + Courier Charge Rs. 450 + Our Service Charge Rs. 2000 + GST  
Child Visa Fee Rs. 2802 (Age 6 to 12 year) + VFS Charge Rs. 1237 + Courier Charge Rs. 450 +  
Our Service Charge Rs. 2000 + GST